



QUT International College
English Language Programs
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 CRICOS No. 00213J

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APPLICATION FOR ENGLISH LANGUAGE PROGRAMS

(PLEASE READ BOTH SIDES OF THIS FORM)

Instructions

- Please read both sides of this form.
- Please complete this form using BLOCK LETTERS.
- A non-refundable enrolment fee of A\$100 is payable on enrolment. Please read how to enrol on the bottom of this page.

1. Personal details (Please note you must be at least 17 before commencement of your course)

Title (Mr, Ms etc) Surname or family name Given names

Male Female Date of birth Current age Citizenship Passport number

Permanent address in home country

Address for correspondence (If you are a current QUT student, all correspondence will be sent to your student email address.)

Phone Fax

Email

2. Education and Visa status

What is your highest educational qualification?

Are you applying for a student visa? YES NO
 If NO, please give details of visa

Are you currently attending another institution in Australia? YES NO
 If YES, which institution?

(You **must** enclose a copy of your Certificate of Attendance with this form.)

Letter of Preliminary Approval number (if applicable)

3. Preferred course(s) of study

Please check course dates on the reverse of this form.

	From	To	Weeks
General English			
English for Academic Purposes			12
English for Tertiary Preparation			2
Cambridge First Certificate in English Preparation			12

Do you intend to study another program eg Foundation, Bachelor degree at QUT after you complete your English Language Program? YES NO

If YES, please note that students who wish to apply for a package offer of an English Language Program plus their chosen QUT academic program should complete this form and the F form and send both to QUT Student Business Services along with a recent English language test result.

4. Accommodation

If you require accommodation or information on accommodation please contact QUT International Student Services phone +61 7 3138 3846, fax +61 7 3138 3655 or email issadvice@qut.edu.au.

5. How to enrol

- Decide which session, or sessions, you wish to enrol in.
- Complete the Application for English Language Programs, attaching a passport photograph.
- Attach to your form a **bank draft in Australian dollars drawn on an Australian bank** to cover an enrolment fee of \$100. The bank draft should be made payable to Queensland University of Technology and posted to QUT, English Language Programs, Victoria Park Road, Kelvin Grove Q 4059, Australia.
- After QUT has received your application you will be contacted regarding final payment.

6. QUT International College English Language Programs Course dates 2007/2008

General English (GE) Fee per five-week session 2007 – \$1550/2008 – \$1600 Enrolment Fee \$100

2007			
15 October – 16 November	19 November – 21 December		
2008			
7 January – 8 February	11 February – 14 March	31 March – 2 May	6 May – 6 June
10 June – 11 July	28 July – 29 August	1 September – 3 October	13 October – 14 November
17 November – 19 December			

English for Business Purposes (EBP)

English for Business Purposes is a 10-week program offered subject to demand. It can be offered at Intermediate and Upper Intermediate levels. For more information please contact QUT International College.

Cambridge First Certificate in English Preparation course (CFCEP) 2008 – \$4470* Enrolment Fee \$100

2008	
17 March – 6 June	15 September – 5 December

*Note that the CFCEP Fee includes the Exam fee and all course materials.

English for Academic Purposes (EAP) 2007 Fee \$3720/2008 Fee \$3840 Enrolment Fee \$100

A conditional offer for a QUT academic program is normally required unless a satisfactory IELTS result or equivalent is provided.			
18 October 2007 - 25 January 2008	1st Semester entry 2008	13 March – 6 June 2008	2nd Semester entry 2008
10 July – 3 October 2008	3rd Semester entry 2008	16 October 2008 – 23 January 2009	1st Semester entry 2009

English for Tertiary Preparation (ETP) 2007 Fee \$620/2008 Fee \$640 Enrolment Fee \$100

1 October – 12 October 2007	3rd Semester entry 2007	4 February – 15 February 2008	1st Semester entry 2008
2 June - 13 June 2008	2nd Semester entry 2008	29 September – 10 October 2008	3rd Semester entry 2008

7. Refund Policy

Please note A 'course' refers to the period of ELICOS study covered by a Confirmation of Enrolment form or for non student visa holders, the dates indicated on the letter of offer. A course can comprise one or more sessions.

- The enrolment fee is non-refundable.
- Tuition fees are refunded in full within four weeks of receipt of written notification if a visa application is rejected. Student must provide evidence of cancellation in writing.
- If a student cancels his/her course 28 days or less before their course commences, a cancellation fee of 20 per cent of the unused tuition fees will be charged. If approved, the refund will be made within four weeks.
- If a student cancels his/her course more than 28 days before their course commences, there will be a 100 per cent refund of tuition fees within four weeks.
- No refund of fees for a given session can be made after the student has commenced that session.
- Refunds cannot be paid in Australia.
- Applications for refund should be made on the prescribed form (*Application for ELP student course cancellation and fee refund*) available from the College.
- If the College is unable to provide the course for which the student has enrolled, there will be a full refund, or transfer to another institution which is able to provide the relevant course, of prepaid fees within two weeks of the date of notice of default.
- This agreement does not remove the right to take further action under Australia's consumer protection laws.
- QUT's dispute resolution processes do not circumscribe a student's right to pursue other legal remedies.

8. Transfer Policy

- Tuition fees may be transferred between institutions at the discretion of the transferring institution, provided that the transfer is to a course at a level appropriate to the student's English level as evaluated by the College. Tuition fees will not be transferred to another English Language (ELICOS) centre.
- Requests for transfer should be made in writing by the student, and accompanied by a letter of acceptance from the receiving institution.
- All transfers to other institutions will incur a standard charge of 20 per cent of the total amount of tuition fees held on behalf of the student.
- If you are transferring to QUT you must supply a letter of release from your current institution and a satisfactory record of attendance.

9. Declaration

I agree to obey the statutes and rules regarding admission and enrolment at QUT and the QUT International College as documented in the current QUT Handbook available at www.handbook.qut.edu.au I declare that to the best of my knowledge the information I have given in this application and the documentation supporting it is correct and complete. I recognise that it is my responsibility to provide all necessary documentary evidence of my qualifications and studies, and hereby authorise QUT to obtain further information if required. I agree to present the original copies of my academic result and transcript for verification by QUT, if requested. I understand that QUT reserves the right to withdraw my offer or enrolment at any stage during my course where false or misleading information has been provided. I have read and understood the sections of the booklet relating to the courses I have selected, admission procedures, entry requirements, fees and refund policy. I undertake to make timely payments of any fees or associated costs for which I am liable. I am aware of the likely costs of my stay in Australia and I understand that neither QUT nor the Australian Government is obliged to help if I require financial assistance. I understand that if I have children between the ages of 6 to 15 who will accompany me in Australia, I will be required to pay compulsory school fees. I understand that any information I provide to QUT may be made available to Commonwealth and State Government agencies, and to the Fund Manager of the ESOS Assurance Fund, pursuant to obligations under the ESOS Act 2000 and the National Code.

I have read and understood the refund and transfer policies.

Applicant's signature
(or parent's/guardian's signature if student is under 18 years of age)

Date

Day	Month	Year				